POLICY AND PROCEDURE

**for**

OREGON STATE AWARDS

Oregon State Council Standing Rule #2 states:

“Rules governing all Oregon State Awards will be covered in **Policy and Procedure for Oregon State** **Awards.** All Chapters in good standing with State and International Councils are eligible to enter awards. Chapters under six (6) months old have the privilege of entering State Awards.”

1. To amend the Policy and Procedure for Oregon State Awards refer to Bylaw Article XVI Amendments.
2. The current Oregon State Award Rules supersede any previous Oregon State Award Rules. Destroy all old sets of rules and example copies of winning entries.
3. The Oregon State Award Rules do conform to the ***International Award Competition and Philanthropic-Service Guidelines***. The International rules will be used for Educational, Distinguished Athenian Award, Philanthropic, Distinguished Achievement Award and Outstanding Youth Awards. State Rules will be used for Outstanding Chapter, Membership and Association of the Arts Awards.
4. The Philanthropic Report form will be used by the Philanthropic, Easter Seals and St. Jude Coordinator for these awards.
5. An Outstanding Member Recognition will be held at Convention.
6. An ESA Foundation Award will be given yearly.
7. Copies of the ***International Award Competition and Philanthropic-Service Guidelines*** are available through the ESA website [www.epsilonsigmaalpha.org](http://www.epsilonsigmaalpha.org).
8. Each Chapter President receives one (1) copy of the State Award Rules and forms and shall be responsible for distribution. Early distribution of the rules enables members to know what records to keep throughout the year.

Listed below are the Oregon State Awards and Recognitions with deadlines and Chairmen.

Distinguished Achievement Award by February 1 Distinguished Achievement Chair

Youth Award by February 1 Youth Award Chairman

Outstanding Chapter April 1 Second Vice President

Membership April 1 First Vice President

Educational April 1 Educational Director

Gold Link Recognition no entry form Educational Director

Distinguished Athenian April 1 Educational Director

Philanthropic April 1 Philanthropic Chairman

Easter Seals Award April 1 Sr. Easter Seals Chairman

St. Jude Award April 1 Sr. Circle of Life Chairman

Association of the Arts April 1 & Friday 7pm Association of Arts Chairman

Outstanding Member Recognition April 1 Outstanding Member Chairman

ESA Foundation Award no entry form ESA Foundation Counselor

Service Pin & Chapter Anniversary April 1 State President

1. All Head Judges Shall:
2. Provide all judges with the appropriate judging and comment sheets.
3. Comment sheets will be given to award entrants at the end of Convention
4. Send a complete copy of the judging results to the Awards Chairman and the results of the Membership, Educational and Philanthropic Awards to the Second Vice President **at least** one (1) week prior to Convention.
5. In the event of a tie duplicate certificates will be awarded. There will be only one “Best of Show” awarded.

**No Chapter will be disqualified for any reason except:**

1. Failure to be a Chapter in good standing (current dues paid) with both the International and State Councils, and
2. Not meeting the entry deadlines.

Outstanding Chapter, Membership, and Educational Awards

will be judged on a point basis